



Aalto University

Information sheet for academic year 2014-15

School of Chemical Technology
School of Electrical Engineering
School of Engineering
School of Science

Contact information and admissions for non-graduating exchange

Matters concerning exchange agreements, balances, outgoing students etc.

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Matters concerning incoming students:

School of Chemical Technology:	All students:	international-chem@aalto.fi or see previous page
School of Engineering:	All students: Hannele Pietola (Ms)	hannele.pietola@aalto.fi
School of Electrical Engineering:	All students: Niina Huovinen (Ms)	incoming-elec@aalto.fi
School of Science:	All students: Jaakko Kõlhi (Mr)	jaakko.kolhi@aalto.fi

Academic matters

Autumn term:	August - December, periods I and II (teaching Sept – Dec)
Spring term	January - July, periods III, IV and V (teaching Jan – May)
	Please check the exact dates from our academic calendar in INTO webpages.
Language of instruction:	Finnish, Swedish and English. Links to courses held in English can be found in course related information for Exchange students –section.
Fields of study	School of Chemical Technology: Chemical Technology Bioproduct Technology Material Science and Engineering School of Engineering Civil and Environmental Engineering Energy Engineering and HVAC Geomathics Real Estate Economics Mechanical Engineering Structural Engineering and Building Technology School of Electrical Engineering: Automation and Systems Technology Communications Engineering Electronics and Electrical Engineering School of Science Computer Science and Engineering Industrial Engineering and Management Engineering Physics and Mathematics

What can you study:	Please check the information in each school's What to study? Web pages: School of Chemical Technology School of Electrical Engineering School of Engineering School of Science Please check the full descriptions of the courses from WebOodi or Noppa Please note that study programmes are updated each year. Some changes in the course selections are likely from year to year. As the new study programmes are published every summer for the following academic year, students must be prepared to make changes in their Study Plans. Students may contact the schools exchange coordinator for guidance.
Language courses	Exchange students may take language courses subject to availability and prerequisites. Please note that especially English language courses may be very full and degree students have priority to these courses. The language center offers some Finnish courses for International students
Grading scale:	1-5 or pass/fail
ECTS credits	The extent of the courses is given in ECTS (= European Credit Transfer System) credits. One credit corresponds to 27 hours of work, including lectures and other forms of instruction, exercises, seminars and independent work at home and in the library. The scope of a course can be 1-15 credits depending on the content of the course.
How many courses should I take?	There are no limits, but a full study load is approximately 1600 hours per academic year which equals to 60 ECTS (=60 cr). Please note that $\frac{3}{4}$ of courses should be from one field of study!
Are students allowed to take courses from other schools of Aalto?	Yes, $\frac{1}{4}$ of courses can be taken from another school as long as the student fulfills the prerequisites and the courses are available in English. However, the exchange students in School of Chemical Technology, School of Electrical Engineering, School of Engineering and School of Science are NOT allowed to take courses from the School of Art, Design and Architecture or the School of Business.
Can students take modules of different level?	Yes. Please note that most of the courses offered in English in the four technical schools of Aalto University (School of Chemical Technology, School of Electrical Engineering, School of Engineering and School of Science) are in the Master's level. Bachelor's level students may take Master's level courses if they fulfill the prerequisites. Aalto University

recommends at least 2 years of Bachelor's studies before arriving to Aalto University.

Please note that in order to be accepted to and successfully complete a course students must have sufficient prerequisites!

Applying

Application deadlines: NOTE! Please check the application date online.

April 15 Applicants from outside Europe (bilateral agreements with North America, South America, Asia, Oceania and Magalhães/SMILE networks)

October 15: All applications for the spring term only.

Late or incomplete applications will not be handled after these dates.

The online application will open a month before the application deadline. The link to the online application will be sent to nominated students only!

Application procedure: After the home university has sent a nomination to Aalto University exchange coordinator, the nominated students shall receive applying instructions and a link to the online application by email. The nomination should therefore always contain the student's name and email address.

Instructions for applying [School of Chemical Technology](#)
[School of Electrical Engineering](#)
[School of Engineering](#)
[School of Science](#)

Language requirements Exchange students from partner universities:

- language of instruction at home university is English: no requirements
- language of instruction at home university is other than English: certificate from an English language teacher/professor or an official language test stating that the student has sufficient language skills to study in English in the subject area.

Free mover guest students from non-partner Universities, see [general language requirements](#)

Application outcome The information about **the application result will be sent** to your home address (European students) or to the coordinator at your home university (students from outside Europe) **within one and a half month after the deadline.**

Can students extend their exchange period Yes, if certain conditions are fulfilled. Please contact the coordinator as early as possible for handling the practical matters.

How to get official transcripts after the exchange?

Please contact the Planning officer or Student Services as soon as all your courses have been registered and we will send you one into the address you wish. **Please note that we do not send the Official Transcripts automatically, but only on request.**

Accommodation

Is university accommodation available?

There are some apartments reserved for exchange students. However, please note that the housing situation in Helsinki metropolitan area is difficult and we cannot guarantee accommodation for all exchange students. The housing situation is better in the spring term than in the autumn term. Students must apply housing for themselves according to the housing instructions.

How to find accommodation?

Please see the webpages about housing for exchange students:

[School of Chemical Technology:](#)

[School of Electrical Engineering](#)

[School of Engineering](#)

[School of Science](#)

Visa requirements, cost of living and insurance

Who needs a Visa/
Residence permit?

Students coming outside of EU/EEA countries

How to get one?

[Please visit the web pages of the Finnish Immigration services](#)

Insurance

To be bought in the home country before arriving in Finland. Students from non EU/EEA countries are required to have a valid health insurance. This is compulsory requirement for obtaining residence permit for studies lasting more than 3 months.

[See for example SIP insurance.](#)

Estimated Monthly
Expenses in local
currency (euro, €)

Students should budget about 560-850 euros for living costs (housing, transportation, food & other daily necessities) per month

AYY membership fee

Compulsory for those students who live in AYY apartments and highly recommended for all. [AYY weblink](#)

Important links

<http://www.aalto.fi/en/>

Please remember to check our webpages for Incoming Exchange students. They have a lot of important and useful material and the web pages always contain the most current information!

School of Chemical Technology, [Incoming Exchange students](#)
School of Electrical Engineering, [Incoming Exchange students](#)
School of Engineering, [Incoming Exchange students](#)
School of Science, [Incoming Exchange students](#)